### **Introduction and Accessing Data Forms**

After connecting to the Reporting application, you can access Data Forms by using the left "Browser View" panel and by selecting the following folders path: "Documents" > "Data Forms". You can reach the same path also starting from the central panel by clicking on the "Manage Documents" command button in the controls bar or Hyperion and selecting the "Data Forms" tab / label

The Weh Data Forms are organized folders into bv (represented Scenarios) and subfolders. You can expand their content by clicking on the "+" button that appears their at correspondence or by doubleeven clicking on their code / label.









## Introduction and Accessing Data Forms

After opening a Data Form, you can see that it is structured like a matrix with one or more dimensions in rows (usually the Account) and one or more dimensions in columns. The subtotals are usually displayed in bold format.

Above the grid are displayed:

- the "Point of View" ("POV"), consisting of some fixed dimensions, not shown in rows or columns. and some user-selectable ones:

- below its code and description.

log s27hrs - Connessione Desktop rem	ioto	No. Includes and Address of the	And And And And		- 0 <b>X</b>
😪 🏟 🧧 Oracle Enterprise Perform	nance Management System			🟠 • 🗟 - 🖶 • 🔂 P	age 🔹 🌀 Tools 🔹
ORACLE Enterprise Perf	ormance Management System Workspace, Fusion Ed	lition		Logged in as hypadmin	Help   Logout 드
Navigate Eile View Favorites	Iools Administration Agtions Help  ■・■・■・ ■ ■ / ④   巻   55 55 🖉	5 Ø			
HomePage REPORTING *				Search	Advance
Browser View	T				6
🗉 🔚 Tasklists	🗮 Year:2011 🍫 Period:MAR 📥 Entity:GROUP.001	Vs Value: <entity currency=""> IFI ICP:004</entity>	am1:[None] 😵 Custom2:RETAIL 💱 Custom3:[N	lan	
* Cocuments		te racer careres (1 Fig. 1001) & care	surfloored & coronencerner & coronolity	101	
🖭 🕅 Tasks	PE_ACT PHONE & LOSS				
* 🖄 Favorites		GROUP 001 - FRAU - POLTRONA FR.	GROUP 001 - FRAU - POLTRONA FR.	GROUP 001 - FRAU - POLTRONA FR	GROUP 001
		ACT CONT	ACT	ACT	
		2011	2011	2011	
		MAR	MAR	MAR	
		YTD	YTD	YTD	
		[ICP None]	[ICP None]	004 - CASSINA IXC JAP	
		RETAIL	RETAIL	RETAIL	
		[None] - Input	TOTC4 - Conso	[None] - Input	T
_	P1016 - Commercial Revenues, Gross	12,678.14	11,720.68		
	P1017 - Return on Sales				Ī
	P1018 - Discounts	-723.78	-723.78		-
	P1015 - Bonuses and Allowances Payble to	-105.51	-105.51		
	P1030 - Sales of Raw Materials	176.94	140.44		
	P1031 - E-Commerce Revenues				
	P1019 - Commercial Revenues, Other				
	P1020 - Commercial Revenues, Net	12,025.79	11,031.82		
	OFWHICH_10 - Of which External Services				
	P1040 - Reinvoicing of Transport Costs	2.02	1.73		
	P1050 - Reinvoicing of Assembly Costs				
	P1060 - Reinvoicing of Marketing Costs	82.81	0.00		
	P1065 - Reinvoicing of Personnel Costs				
	P1070 - Reinvoicing, Other				
	P1080 - Revenues for Commissions				· · · · ·
					<u> </u>
					l.
Done				V Trusted sites   Protected Mode: Off	100% -

You can make your data entry only in the white cells. The green ones are specific for automatic calculation data by the system (e.g. in correspondence of the subtotals). In case of invalid dimension junctions, you can also see some orange cells.





### **Data Form Command Buttons**



## Data Forms splitted by folders (Scenarios)

Data Forms are organized by folders grouped by Scenarios ("A"-Actual, "B"-Budget, "C"-Forecast and "D"-Plan).

F										
	All Tas	klists D	)ata Forms	Data Grids	Reporting	Links	Related Content	Custo	m Documents	
	Add to Root > Documen	P Favorites	TUAL	ie						
Ш		_	Document		Descriptio	n			Time Stamp	
Ш		2	A01-Fin		Financial	Reporting	1		11/30/2010 12	2:09:46 PM
Ш		പ്പ	A02-ST_DET		Staff Det	ails			11/30/2010 12	2: 10:09 PM
		2	A04-OTH		Other Inf	ormation			11/30/2010 12	2:10:27 PM
		2	A09-TECH		Technical				11/30/2010 12	2:53:00 PM

In the running HFM Reporting application, each Scenario folder contains the following subfolders:

- A/B/C/D-"01-Fin" that contains the following Data Forms: "Revenues Check", "Profit & Loss", "Monthly Sales", "Sales Analysis Brand" and "Sales Analysis Business Unit";
- A/B/C/D-"04-OTH" that contains the following Data Forms: "Operating Net Working Capital", "Other Information" (such as "Capex" and "Direct Labour") and "Stock";
- A/B/C/D-"09-TECH" that contains Lock and Exchange Rates Data Form.







### 01-Fin – Financial Reporting subfolder

Roo	ot > 🗀 A nents	A-ACTUAL > 🗁 A01-Fin		
		Document	Description	Time Stamp
	2	CHK_REV_ACT	Revenues Check	6/3/2011 6:53:55 PM
	2	NFP_ACT	Net Financial Position	5/7/2011 10:00:18 PM
	2	PL_ACT	Profit & Loss	6/22/2011 1:14:56 PM
	2	Sales_ACT	Monthly Sales	6/16/2011 11:17:26 AM
	2	Sales_ACT_BRD	Sales Analysis Brand	6/16/2011 11:17:38 AM
	2	Sales_ACT_SBU	Sales Analysis Business Unit	6/16/2011 11:17:51 AM

The "Financial Reporting" subfolder (with "01-Fin" code) contains Web Data Forms (WDEF) relating to: •"Net Revenues - Sales" that allows you to view and / or enter the Commercial and Other Revenues accounts realized towards Third Parties (represented by Custom3 / Geographical Areas) and Intercompany. These accounts can be viewed / entered for each combination of Custom2 / Business and Custom1 / Brand that is typical for your Company in correspondence of the requested period / month (or quarter). There are available three different versions of the same form ("Monthly", "Business detail" and "Brand detail"):

• "Profit & Loss (PL)" that allows you to view and / or enter the relative revenues and costs accounts in terms of both Total amounts (Third Parties plus Intercompany) and "ICP" (Intercompany) details. These accounts should be managed for each typical Custom2 / Business for your Company in correspondence of the requested single period / month (quarter);

• "Revenues Check" where you can check the matching / squaring of Net Revenues entered in both the PL and Sales WDEF inside the HFM Reporting application in correspondence of the same POV dimensions (Entity, Scenario, Year, Period/s, possible View).





#### 04-OTH – Other Information subfolder

	<mark>l⊒ Radice ≥</mark> Document	> 🛄 A-AC	TUAL > 🗁 A04-OTH	
			Documento	Descrizione
		2	ONWC_ACT	Operating Net Working Capital
		2	OTH_ACT	Other Information
ł		2	STOCK_ACT	Stock Details

The "Other information" subfolder (with "04-OTH" code) contains the Web Data Entry Forms (WDEF) in which you can view and / or enter additional "Other Information" accounts of PL (including some real ones).

In the running Reporting application these accounts are grouped by the following three different available Web Data Entry Forms:

• "ONWC <Scenario>" - "Operating Net Working Capital" that allows you to view and / or enter Trade Receivables, Trade payables, ONWC and Factoring;

• "OTH\_<Scenario>" = "Other Information" that allows you to view and / or enter Investments (Capex) and Direct Labour;

• "STOCK\_<Scenario>" = "Stock Details" that allows you to view and / or enter Stock / Inventory.





🗎 Radice >	A-ACTU	AL > 🗁 A09-TECH	
Documenti			
		Documento	Descrizione
	2	LOCK_ACT	Lock
	2	LOCK_Entity_ACT	Lock
	2	Rate_ACT	Exchange Rate

The Technical subfolder contains Data Forms relating to:

• "Exchange Rate" that allows to analyze the annual progressive average exchange rates and the ending ones (closing) used for the data conversion in EURO for specific foreign currency;

• "LOCK" and "LOCK\_Entity" allows to analyze lock accounts.





# Setting the Point of View (POV)

After opening a Data Form, it is necessary to check that the current selected "Point of View" (POV) placed on the head of the central panel is correct.

Only the POV dimensions (with more evident colour) can be changed. Generally the selectable ones are: Year, Period, Entity, Custom1 / Brand and Custom2 / Business.

In the Profit and Loss (PL) and its additional "Other information" WDEF, also the ICP (Intercompany) dimension is selectable.

You can modify or set the POV dimensions by clicking on their label.

Cracle Enterprise Performance Man	agement System Workspace, Fusion Edition - Windows I	n ernet Explorer	And the local division of the local division	the second s	
	workspace/index.jsp	former for the	-	🔸 🗙 🖸 Bing	\$
👍 🭕 Toshiba MSN (2) 🧏 Toshib	a MSN 👩 Oracle Enterprise Perform 👩 Secure Acc	ers SSL VPN 🛛 🔊 Oracle Real-Time Collabo.	🙋 Amazon 👩 eBay 🙋 Giochi WildTang	gent 👩 Raccolta Web Slice 🔻 👩 Siti sugge	eriti 🔻
😭 🖸 Oracle Enterprise Performa	nce Management Syst			🏠 v 📓 v 🖃 🌧 v 🔂 v	Ø- ()- ()
	rmance Management System Workspace, Fusion Edit	tie <mark>n</mark>		Logged in as hypadmin	Help   Logout '
Navigate Eile View Favorites :	[cols _Administration Agtions _Help ■ • ■ • ■ • ] ■ • ] ■ ■ ] / • • ] ■ ] Ø Ø ] Ø [ ■ ] 0	ф У		Search	Advar
Browser View 😥 🖓	Year:2011 ♥∋ Period:MAR I ♣ Entity:002_CIV_1   ♀ CHK_REV_ACTDevenues Check Year:2011	Value: <entity currency="">   ↓=↓ ICP:[ICP Top]   ♥♥ Cu</entity>	stom1:[None]   🌮 Custom3:[None]   🍄 Custom4:	None]	
E Consolidation Adminis		002_CIV_1 - CASSINA	002_CIV_1 - CASSINA	002_CIV_1 - CASSINA	002
🗄 🔄 Data Tasks		ACT	ACT	ACT	
Journal Tasks		2011	2011	2011	
🛨 🚛 Load Tasks		MAR	MAR	MAR	
🖭 📑 Extract Tasks		YTD	YTD	YTD	
IC Transaction Tasks		RETAIL	CONTR	CAR	
🖭 🔛 Favorites	Check_Commercial Revenues Third Parties	0.70	-0.01		
	Check_Commercial Revenues Group Comp	1,407.91	0.00		
	Check_Commercial Revenues Total	1,408.61	-0.01		7
Process Journals	Check Other Revenues Group Company	-0.01			
Manage Journal Templates	Check Other Revenues Total	106.70			
Manage Periods	Total Revenues Check	1.515.38	-0.01		
Manage Groups		<	0.01		
La manage oroupa					







# Setting the Point of View (POV)

The "Member Selector" window appears where you can select the code of the desired element. For some POV dimensions it may be required to explode their hierarchical levels. If you would like to make the data entry, you always have to select a leaf level element ("Base member"). Their possible "Parent members" are not chargeable: if you select them the cells of the Data Form will become green (no input).

In the same opened "Member Selector" window you can choose directly all POV dimensions that you want to set by clicking on their labels that appear at the top of the box. Only the underlined dimensions are selectable. After you have completed to set the desired POV, click on the "OK" button.

Browser View     Browser View       Image: Selector     Image: Selector       Image: Selector     Image: Selector <tr< th=""><th>Member Selector</th><th>Browser View</th><th>Nambas Calastas</th></tr<>	Member Selector	Browser View	Nambas Calastas
Image Periods	POV: ACT 2010 MAR 4 YTD PL [ICP Top] [None] RET/ Selected Period Value APR Selector [Fourth Generation] • Selector [Fourth Generation] • MAR Selector [Fourth Generation] • MAR Mar Mar Description		Policinary     Policinary       PU:     ACT     2010     APR     YTT     >002_CTV_14     Entity Currency>       PL     [ICP Top]     [None]     Retrait [None]     [None]       Selected Entity Value     GROUP.001     GROUP.001       Selector     [Herarchy]     002_CTV       Image: Selector reset of the selector tree. To move through on the select of tree. To move through on the select of tree. To select item us the arrow keys. To select item us the arrow



consulting

## **Process Input for HFM Reporting**

After you have opened the desired Web Data Entry Form (WDEF) and set the correct "Point of View" (POV), you can enter the required data for the Entity (Company and DOS) under your competence. The followings are the steps that allow you to make the data entry in the HFM Reporting application:

- 1. Open the requested Web Data Entry Form (WDEF) and select the correct POV dimensions;
- 2. Click on the cell you want to book and enter figures in thousands (without separator) with some decimal values in the local currency of your Company. Press the Enter key on the keyboard. The loaded cells take a darker yellow colour.
- 3. Click on the "Submit" command button in the controls bar of Hyperion (by this way you write / save data into the HFM DB);
- 4. After you have submitted new "Profit & Loss" figures (including those related to "Other Information") or even changed the existing ones already stored in the database, you must also run the "Force Calculate" command (that appears in the same bar). You have to launch it also after you have opened the "Revenues Check" Data Form and set the desired POV dimensions.









#### **Export Data Form to Excel**

You can also export the individual Data Form and save it in excel format. After opening and viewing its content in the central panel, click on the "Export to Excel 2007" command button that appears in the controls bar of Hyperion.

S 8

15 16 17

After that a window appears: it asks if you want to save or open the Data Form. We recommend first to save and then to open it. Click on "Yes" in the next dialog about the format type.



	HomePage REPORTING *							
	Browser View							
	🖭 🔯 Taskists 👘	Year:2011 Deriod:SEP	Entity:GROUP.001	e: <entity currency=""></entity>	Custom 1: [None] 😗 Custom 2:	[None] Custom3:CLO	Custom4:[None]	
	* Documents NFI	ACT - Net Financial Position						
	+ Consolidation Adminis							
	Data Tasks			GROUP	001 - FRAU - POLTRON	NA FR. GROUP.001	- FRAU - POLTRONA F	R
	Journal Tasks				2011		2011	-
	🖭 🗊 Load Tasks				SEP		AUG	-
	🖭 🌐 Extract Tasks				YTD		YTD	
	Regil IC Transaction Tasks	B10101 - Disponibilità liqu	ide e mezzi equival [	ICP None]	33,3	333.00		*
	I I I Favorites	B10102 - Altre disponibilit	àliquide					
		B10103 - Titoli detenuti p	er la negoziazione		22.2	222.00		
		B1000 - (-) Disponibilita	i a breve termine v		00,0	555.00		
	C Process Journals	B20201 - Debiti bancari c	orrenti					-
	📨 Manage Journal Templates	B20202 - Parte corrente	dell'indebitamento					
	🖂 Manage Periods	B20203 - Altri debiti finan	ziari correnti					
	📨 Manage Groups	B2020T - Debiti finanziari	a breve termine v					
		BTZC - Indebitamento fin	anziario corrente n		-33,3	333.00		
		B30201 - Debiti bancari n	ion correnti					_
		B30202 - Obbigazioni em	lesse					
		B30203 - Altri debiu non o	a medio-kundo ter					
		DS0201 - Debit manzan	a medio-lungo ter		00.0	00.00		
		C	Data F	orm	in exce	el		
		C	Data F	orm	in exce	el		
	Appunti 🕞 Caratter	e 0	Data F	Form		el	Cel	ê
	Appunti 6 Caratter	e G	Data F	Form		el <sub>Stili</sub>	Cel	ĉ
	Appunti 6 Caratter A1 Caratter A	e 13 intity Currency> [ICP Top B	Data F	Form		Ol Still F	G	e H
	Appunti G A1 Caratter A A	e 5 intity Currency> [ICP Top B <en< th=""><th>Allineamento o] [None] [None] [N C tity Currency&gt; [ICP Top</th><th>Form</th><th></th><th>Ol Still F</th><th>G</th><th>e H</th></en<>	Allineamento o] [None] [None] [N C tity Currency> [ICP Top	Form		Ol Still F	G	e H
	Appunti © Caratter A1 • C & A	e 5 initiy Currency> [ICP Top B <fn 002_CIV_1 - CASSINA</fn 	Allineamento o] [None] [None] [N C tity Currency> [ICP Top 002_CTV_1 - CASSINA	Form		0 Still F 002_CN/_1 - CASSINA	G G 4 002_CIV_1 - CASSINA	e H
	Appunti © Caratter A1 • C & A d	e 5 initity Currency> [ICP Top B <en 002_CVY - CASINA ACT</en 	Allineamento D] [None] [None] [N C C C C C C C C C C C C C	one] D 1] (None] [None] [None] Act	Aumeri rg	Still F 002_CIV_1 - CASSINA ACT	Cel G 002_CIV_1 - CASSINA ACT	e H
	Appunti G A1 • (	e 15 etity Currency>[ICP Top B Cin 002_Civ_1- cASINA Civ_1- c	Allineamento S] [None] [None] [N C tity Currency: [ICP Top 002_CV_1 - CASSINA ACT 2011	one] D [None] [None] [None] Act 2011	IN EXCE	Still           F           002_CIV_1 - CASSINA ACT           2011	G 002_CTV_1 - CASSINA ACT 2011	e H
	Appunti D A1 - ( A A	e 5 initiy Currency>[ICP Top B CEN 002_CIV_1-CASSINA ACT 2011 MAR	Allineamento Allineamento Do [None] [None] [N C tity Currency: [ICP Top 002_CIV_1 - CASSINA ACT 2011 MAR	FORM one] D (None) [None] [None] 002_CIV_1 - CASSIN/ ACT 2011 MAR	In exce Aumeri G E E C C C C C C C C C C C C C	Still F 002_CTV_1 - CASSINA ACT 2011 MAR	G G 4 002_CTV_1 - CASSINA ACT 2011 MAR	e H
	Appunti © Caratter A1 • (* fr d A	e 6 intity Currency> [ICP Top 8 002_CIV_1 - CASSIMA ACT 2011 MAR YTD	Allineamento Di [None] [None] [N C C C C C C C C C C C C C	one] D 002_CTL1_CASSINJ ACT 2011 MAR YTD	IN EXCE	Still F 002_CTV_1 - CASSINA ACT 2011 MAR YTD	G Q Q02_CTV_1 - CASSINA ACT 2011 MAR YTD	e H
	Appunti Caratter A1 Caratter A	e 5 initiy Currency> [ICP Top B <a href="https://www.selfabor-s&lt;/th&gt;&lt;th&gt;Allineamento&lt;br&gt;Allineamento&lt;br&gt;D] [None] [None] [N&lt;br&gt;D] [N&lt;br&gt;D]&lt;/th&gt;&lt;th&gt;one]&lt;br&gt;D&lt;br&gt;OO2_CIV_1-CASI&lt;br&gt;ACT&lt;br&gt;2011&lt;br&gt;MAR&lt;br&gt;YTD&lt;br&gt;CAR&lt;/th&gt;&lt;th&gt;IN EXCE&lt;/th&gt;&lt;th&gt;Still&lt;br&gt;Still&lt;br&gt;F&lt;br&gt;002_CIV_1 - CASSINA&lt;br&gt;ACT&lt;br&gt;2011&lt;br&gt;MAR&lt;br&gt;YTD&lt;br&gt;GROUP&lt;/th&gt;&lt;th&gt;G&lt;br&gt;002_CIV_1 - CASSINA&lt;br&gt;ACT&lt;br&gt;2011&lt;br&gt;MAR&lt;br&gt;YID&lt;br&gt;SBUTOT&lt;/th&gt;&lt;th&gt;e&lt;br&gt;H&lt;/th&gt;&lt;/tr&gt;&lt;tr&gt;&lt;th&gt;&lt;/th&gt;&lt;td&gt;Appunti Caratter&lt;br&gt;A1 Caratter&lt;br&gt;A&lt;br&gt;Check_Commercial Revenues Third Partic&lt;/td&gt;&lt;td&gt;e 15&lt;br&gt;e 16&lt;br&gt;e 16&lt;/td&gt;&lt;td&gt;Allineamento&lt;br&gt;o] [None] [None] [N&lt;br&gt;c&lt;br&gt;tity Currency: [ICP Top&lt;br&gt;002_CV_1 - CASINA&lt;br&gt;ACT&lt;br&gt;2011&lt;br&gt;MAR&lt;br&gt;YTD&lt;br&gt;CONTR&lt;br&gt;-0,01&lt;/td&gt;&lt;td&gt;one]&lt;br&gt;D&lt;br&gt;[None] [None] [None]&lt;br&gt;002_CN_1 - CASINA&lt;br&gt;ACT&lt;br&gt;2011&lt;br&gt;MAR&lt;br&gt;YID&lt;br&gt;CAR&lt;/td&gt;&lt;td&gt;IN EXCE&lt;/td&gt;&lt;td&gt;Still&lt;br&gt;F&lt;br&gt;002_CIV_1 - CASSINA&lt;br&gt;ACT&lt;br&gt;2011&lt;br&gt;MAR&lt;br&gt;YID&lt;br&gt;GROUP&lt;/td&gt;&lt;td&gt;G&lt;br&gt;002_CTV_1 - CASSINA&lt;br&gt;ACT&lt;br&gt;2011&lt;br&gt;MAR&lt;br&gt;YTD&lt;br&gt;SBUTOT&lt;br&gt;0,69&lt;/td&gt;&lt;td&gt;e&lt;br&gt;H&lt;/td&gt;&lt;/tr&gt;&lt;tr&gt;&lt;th&gt;c&lt;/th&gt;&lt;th&gt;Appunti Caratter&lt;br&gt;A1 Caratter&lt;br&gt;A&lt;br&gt;A&lt;br&gt;Check_Commercial Revenues Third Partie&lt;br&gt;heck_Commercial Revenues Group Comp&lt;/th&gt;&lt;th&gt;e 15&lt;br&gt;intity Currency&gt;[ICP Tor&lt;br&gt;B&lt;br&gt;&lt;a href=" https:="" th="" www.selfabor-cassina<=""><th>Allineamento Allineamento Do] [None] [None] [N C tity Currency- [ICP Top 002_CIV_1 - CASSINA ACT 2011 MAR YTD CONTR -0,01 0</th><th>Orm D D (None) [None] [None] (None] [None] [None] ACT 2011 MAR YTD CAR</th><th>E E C C C C C C C C C C C C C</th><th>Still Still F 002_CIV_1 - CASSINA ACT 2011 MAR YTD GROUP</th><th>G G 002_CIV_1 - CASSINA ACT 2011 MAR YTD SBUTOT 0,69 -0,68</th><th>e H</th></a>	Allineamento Allineamento Do] [None] [None] [N C tity Currency- [ICP Top 002_CIV_1 - CASSINA ACT 2011 MAR YTD CONTR -0,01 0	Orm D D (None) [None] [None] (None] [None] [None] ACT 2011 MAR YTD CAR	E E C C C C C C C C C C C C C	Still Still F 002_CIV_1 - CASSINA ACT 2011 MAR YTD GROUP	G G 002_CIV_1 - CASSINA ACT 2011 MAR YTD SBUTOT 0,69 -0,68	e H
c	Appunti Caratter A1 Caratter A Check_Commercial Revenues Third Partie heck_Commercial Revenues Third Partie	e 5 intity Currency> [ICP Top 8 Car 002_CtV_1 - CASSINA ACT 2011 MAR YTD RETAIL 5 0,77 inty 1407,91 1408,61	Allineamento Allineamento D) [None] [None] [N C C C C C C C C C C C C C	one] D 002_CW_1 - CASINA ACT 2011 MAR YTD CAR	Aumeri r E 002_CV_1- CASSINA ACT 2011 MAR YTD OH -1408,59 -1408,59 -1408,59	Still F 002_CtV_1-CASSINA ACT 2011 MAR YTD GROUP	G G 002_CTV_1 - CASSINA ACT 2011 MAR YTD SBUTOT 0,69 -0,68 0,01	е н н
	Appunti 5 Caratter A1 Check Commercial Revenues Third Partie Check Commercial Revenues Group Compa Check Commercial Revenues Total Check Coher Revenues Third Parties	e 6 intity Currency> [ICP Top 8 002_CIV_1_CASINA ACT 2011 MAR YTD RETAIL 5 0.77 1407,91 1408,61 -0.01	Allineamento Allineamento Di [None]	one] D [None] None] None] Non OO2_CIV_1 - CASIN YTD CAR	IN EXCE	Still Still F 002_CIV_1 - CASSINA ACT 2011 MAR YTD GROUP	G G A 002_CIV_1 - CASSINA ACT 2011 MAR YTD SBUTOT 0,69 -0,68 0,01 -0,01	e H
	Appunti Caratter A1 Caratter A Check_Commercial Revenues Third Partie Check_Commercial Revenues Torup Compu Check_Commercial Revenues Torup Compu Check_Cother Revenues Torup Comput Check_Cother Revenues Torup Comput	e 15 intity Currency>[ICP Top B CV_1-CASSINA ACT 2011 MAR YTD REFAIL s 0.0,7 1407,91 1408,61 -0,01 106,78	Allineamento o] [None] [None] [N c tity Currency [ICP Top 002_CV_1 - CASSINA ACT 2011 MAR YTD CONTR -0,01 0 -0,01	one] D D (None) (None) (None) OO2_CV_1 - CASSINA ACT 2011 MAR YTD CAR	E E C C C C C C C C C C C C C	Still Still F 002_CIV_1 - CASSINA ACT 2011 MAR YTD GROUP	G G 002_CTV_1 - CASSINA ACT 2011 MAR YTD SBUTOT 0,69 -0,68 0,01 -0,01 0	e H
	Appunti Caratter A1 Check_Commercial Revenues Third Partie Check_Commercial Revenues Third Partie Check_Commercial Revenues Third Partie Check_Other Revenues Third Parties Check_Other Revenues Third Parties Check_Other Revenues Total	e 6 intity Currency> [ICP Top 8 Cor 2011 MAR 9 1002_CVV_1 - CASSINA ACT 2011 MAR 9 1017 1007,91 1006,78 1006,77 1007,77 1	Allineamento Allineamento D) [None] [None] [N C C C C C C C C C C C C C	one] D 002_CW_1 - CASNIN ACT 2011 MAR YTD CAR	Aumeri (5 E 002_CV_1- CASSINA ACT 2011 MAR YTD OH -1408,59 -106,78 -106,78	Still F 002_CtV_1-CASSINA ACT 2011 MAR YTD GROUP	Cel G A 002_CIV_1 - CASSINA ACT 2011 MAR YTD SBUTOT SBUTOT 0.69 -0.68 0.01 -0.01 0 00 -0.01 0 00	e H

![](_page_10_Picture_6.jpeg)

![](_page_10_Picture_7.jpeg)

![](_page_11_Picture_0.jpeg)

![](_page_11_Picture_1.jpeg)

### **Data Entry of Net Revenues – Sales**

Open the requested Scenario folder (for example "ACT" -Actual), the "Financial Reporting" subfolder (with "01-Fin" code) and select the desired Web Data Entry Form regarding Sales (for example "Sales ACT"). Check the POV dimensions or even modify them. Make your data entry and write / save it in the database by clicking on the "Submit" command in the controls bar of Hyperion.

You have to repeat this operation for each possible typical combination Custom2 / Business and Custom1 / Brand for the Company of your competence.

You must always enter figures with a "YTD" View for all Scenarios.

Image: State of the state of		🖌 🛃 Kive Si	Narch 🥖
le Edit View Favorites Tools Help			
🛊 🕸 🧧 Oracle Enterprise Performance Management System		🔓 • 📾	🔹 🖶 🔹 🔂 Page 🔹 🎯 Tools
DRACLE' Enterprise Performance Management System Workspace, Fusion Edition		Accesso effettuat	o come test   ?   Disconnessione
aviga (tj) File (£) Visualizza (V) Preferiti (£) Strumenti (Ţ) Amministrazione (Δ) Azioni (Ç)			
N 🖬 🎢 Esplora N 🖓 N 🖓 📓 * 📓 * 📓 * 🗐 🗐 🖉 🖉 🖉 🖉 🖉 🖉 🖉			-
Esplora: / REPORTING ×		Cerca	Ava
Vista browser			
1 😭 Elenchi dei task	<entity 2="" currency="" oustom4:[none]<="" td=""><td></td><td></td></entity>		
Color ACT BDD Color Active Street	much and such a manufactual		
I Task			
1 R Amministrazione Cons	POLID 001 - ERALL - POL TRONA ER GROU	ID 001 - ERALL- POLTRONA ER GROL	P 001 - ERALL - POLTRON
C Task dati	ACT	ACT	ACT
😬 🕼 Task giornale	2011	2011	2011
🗈 🛍 Task caricamento	SEP	SEP	SEP
😬 🕕 Task estrazione	YTD	YTD	YTD
🗉 😥 Task transazioni IC	FRAU Brand	FRAU Brand	FRAU Brand
🗉 🙆 Preferiti	RETAIL	CONTR	CAR
P1010T - Commercial Revenues 3rd Pa [IC	0,00	0,00	
	0,00	0,00	
🗠 Controlo processo	0,00	0,00	
	0.00	0.00	
	0.00	0,00	
	0,00	0.00	
	0,00 0,00 0,00	0.00	
	0.00 0.00 0.00 0.00	0.00 0.00 0.00	
	0,00 0,00 0,00 0,00 0,00	0.00 0.00 0.00 0.00 0.00	
	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0,00 0,00 0,00 0,00	
	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	0.00 0.00 0.00 0.00 0.00	
	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0,00 0,00 0,00 0,00	
	0,00 0,00 0,00 0,00 0,00 0,00 0,00 0,00 0,00 0,00 0,00 0,00 0,00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	
	0 00 0 00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	

![](_page_11_Picture_7.jpeg)

![](_page_11_Picture_8.jpeg)

## Data Entry of Profit & Loss (PL)

Open the requested Scenario folder (for example "ACT" – Actual), the "Financial Reporting" subfolder (with "01-Fin" code) and select the desired Web Data Entry Form regarding "Profit & Loss" (PL) (for example "PL ACT" that allows you to book both Total amounts and Intercompany details that are always required for the actual guarterly closings). Check the POV dimensions or even modify them. To input figures in correspondence of a new Intercompany, you have to add it in the form by clicking on the "ICP" tab / label that appears in the POV: activate the "Description" option below, select the code of the desired one and then click on the "OK" button. Make your data entry and write / save it in the database by clicking on the "Submit" command in the controls bar of Hyperion. Then launch the "Force Calculate" command (contained in the same bar) to ensure that the system correctly calculates the Third Parties details in the relative "[ICP None]" column.

You have to repeat this operation for each possible typical Custom2 / Business for the Company of your competence. Then for your possible DOS / Store/s.

Please note that, for Budget Scenario only, you must enter figures with a "Periodic" View; on the contrary, for other Scenarios, you should load them in "YTD" View.

![](_page_12_Picture_4.jpeg)

![](_page_12_Picture_5.jpeg)

![](_page_12_Picture_7.jpeg)

#### Data Entry of additional "Other Information" of PL

🔾 🗸 🔁 http:	://s27hrs	s.pfg.local	:19000/worl	space/inde	x.jsp			
					1 1			
Gar Oracle E	Enterpris	e Perform	ance Manag	ement Syst	em			
JRACLE	Enterp	rise Perto	ormance M	anageme	nt System Workspace,	Fusion Edition		
avigate <u>F</u> ile ⊻iev	w Fav	vorites	<u>I</u> ools <u>A</u> d	ministration	i <u>H</u> elp			
🎙 🗎 📂 🚈 Expl	lore   🋍	lia 🐄						
HomePage REP	ORTING	×						
Browser View		TO ET	1					
🖭 🛅 Tasklists								
🖭 🛅 Documents			All	Tasklists	Data Forms Data G	irids Reporting L	Links Related Co	ntent Custom Docum
Tasks Tasks	ion Admir	nis	Ne	w Folder	New Edit	Add to Favorites	Delete Loa	d Extract S
🖭 🕅 Data Tasks	5							
📴 Journal Ta	sks		Ro	ot > 🗁 A	-ACTUAL			
🖭 顚 Load Tasks	5 alua		Docur	nents				
Gill IC Transac	sks tion Tasl	ks			Document	Description		Time Stamp
Eavorites				6	A01-Fin	Financial Reporting		11/30/2010 12:09:46
				_	A02-ST_DET	Documents wite	•	11/30/2010 12:10:09
Den an Arena de		_		2	A04-OTH	Other Information		11/30/2010 12:10:27
Process Journals			• 🗖	2	A09-TECH	Technical		11/30/2010 12:53:00
Manage Journal i	rempiace	5						
ocle Enterprise Performance Ma	ioto anagement ! d:19000/works	System Works pace/index.jsp	pace, Fusion Editic	n - Windows Int	ernet Explorer	2	• 4 ×	Live Search
racle Enterprise Performance M +  -  -  -  -  -  -  -  -  -  -  -  -  -	ioto Enargement 1 I: 19000/works hance Manager	System Works pace/index.jsp nent Systen	pace, Fusion Editic	n - Windows Int	ernet Explorer			Live Search
vacle Enterprise Performance M.       v     Http://s27hvs.pfg.local       v     Oracle Enterprise Perform       RACLE     Enterprise Perform       RACLE     Enterprise Perform	ioto anagement i I: 19000/worksj nance Manager formance Ma Tools Adm	System Works pace/index.jsp nent System nagement Sys	pace, Fusion Editic	n - Windows Int usion Edition	ernet Explorer		<b>x</b> + x	Live Search
ade Enterprise Performance M The Inter-JS27Hrs.pfg.load Crade Enterprise Perform RACLE Enterprise Perform RACLE Enterprise Perform pate Ele Yew Favortes Part Enterprise Perform Part Ele Yew Favortes Part Ele Yew Favortes Part Ele Yew Favortes Part Part Part Part Part Part Part Part	ioto anagement i inagement i inagement i angement i inagement i i i i i i i i i i i i i i i i i i i	System Works pace/index.jsp nent System nagement Sys inistration Help	pace, Fusion Editic	n - Windows Int	emet Explorer	<u>a - 12</u>	× + ×	Live Search Live Search
ade Enterprise Performance M. The Interprise Perform Crade Enterprise Perform RACLE Enterprise Perform RACLE Enterprise Perform attention for the Performance M. The Performance M.	ioto anagement 1 d: 19000)/worksj nance Manager formance Ma Tools Adm	System Works pace/index.jsp nent Systen nagement Sys instration Hel	pace, Fusion Editic	n - Windows Int	ennet Explorer		9 49 X	Lue Search 2 - Sarch - Sarch Logad in as hypadimin   Help   Logad - Sarch - Sar
code     Enterprise     Performance M.       Image: the state of	ioto anagement f k:19000/worksj nance Manager formance Ma Tools Adm	System Works; pace/index.jsp nent System nagement Sys inistration <u>H</u> el	pace, Fusion Editio	n - Windows Int	ernet Explorer		E ty X	Lue Search
Arel Exceptise Performance H	into anagement 5 & 19000/works ti 19000/works ti 19000 More anage anagement for anagement for anagem	System Works; pace/index.jsp nent System nagement Sys inistration Help	pace, Fusion Editio	n - Windows Int usion Edition	ernet Explorer		E ty X	Ure Sourch Ure Sourch Arr D. Y. Her, Pages - O Tool Logged in as hypodhini 1. Help 1. Logget Logged in as hypodhini 1. Help 1. Logget
Code Exceptise Performance M	ioto anagement 5 4:19000/worksj hance Managet ormance Ma Icots Adm	System Works; pace[index.jsp ment System nagement Sys inistrationele	pace, Fusion Editio	n - Windows Int usion Edition ds Reporting	ernet Explorer	ants	E to X	Une Search Une Search 1 - D - M - D - Page - C Tool Logged in as hypothin   Help   Logged D - D - D - D - D - D - D - D - D - D -
Considering and Constructed H  Construction	into anagement S is 19000/worksj aance Manager formance Ma Iools Adm	System Works pace[index.jsp merk System nagement Sys nistrationee nistrationee nistrationee	a Forms Data Gr	n - Windows Int usion Edition ds Reporting dd to Favortes	ernet Explorer	ents Scon Physics	¥ ⊕ × (	Une Search Une Search Coged in its hypothin   Help   Coged Coged in its hypothin   Help   Coged Note: Search Note: Search
and Enterprise Performance Media	into anagement S is 19000/worksj mance Managet ormance Ma Tools Adm	System Works pace[index.jsp merk System nagement Sys nistrationele naskists faskists Folder Ner >Actual	pace, Fusion Edition	n - Windows Int usion Edition ds Reporting dd to Favorites	ernet Explorer Levis Related Content Custom Docum Delete Lood Extract	ents Show Private Docs	t t X	Lus Scarch Lus Scarch Copyed na shipodhin   Help   Logod Logod na shipodhin   Help   Logod N
add Edit Darperse Ferfammance H           •         •           • <t< td=""><td>into anagement 4 anagement 4 i 19000/works ance Manager ormance Ma Iools Adm</td><td>System Works; pace[index.jp ment.System nagement.Sys inistration [dek raskists Data Folder Ne &gt; Data rest</td><td>pace, Fusion Edition tem Workspace, F o a Forms Data G w Edit A L &gt; CP ADI-OTH</td><td>n - Windows Int usion Edition ds Reporting dd to Favorites</td><td>ernet Explorer Linis Related Content Custom Docur Delete Load Extract</td><td>ents Scient Physics Docs</td><td>Sere</td><td>Lun Standt Lun Standt Cogged in as hypothin   Help   Logot Logged in as hypothin   Help   Logot Cogged in as hypothin   Help   Logot</td></t<>	into anagement 4 anagement 4 i 19000/works ance Manager ormance Ma Iools Adm	System Works; pace[index.jp ment.System nagement.Sys inistration [dek raskists Data Folder Ne > Data rest	pace, Fusion Edition tem Workspace, F o a Forms Data G w Edit A L > CP ADI-OTH	n - Windows Int usion Edition ds Reporting dd to Favorites	ernet Explorer Linis Related Content Custom Docur Delete Load Extract	ents Scient Physics Docs	Sere	Lun Standt Lun Standt Cogged in as hypothin   Help   Logot Logged in as hypothin   Help   Logot Cogged in as hypothin   Help   Logot
add California Fordinance H       •     •	icto anagement 4 i 19000/works i 19000/works ance Manager ormance Ma Icols Adm New Roct Docum	System Works; pace[index.jp ment.System nagement.Sys nistration [elev fashlasts Data Folder Ne > Data Folder Ne ents Decu	parce, Fusion Edition term Workspace, F o a Forms Data Gr w Edit A L > © Ad4-OTH mert	n - Windows Int usion Edition ds Reporting dd to Favorites Description	ernet Baptorer	erts Jone Physics Coss	search Class	Une Search
add Enterprete Forfammance H           •         •	anagement 1 anagement 1 i 1900)works tance Manager formance Ma Iools Adm New Root Docum	System Works; pace[index.jsp merk System nagement System nistration [del raddists Data raddists Data raddists Decu ents Decu	parce, Fusion Edition term Workspace, F a Forms Data G W Edit A L > D ADH-OTH mert c_ACT	n - Windows Int usion Edition ds Reporting dd to Favorites	ernet Baptorer	ents Score Physics Loss Time Starp 4/3/2011 6.455:08 PM	Start Start Start	Une Search
add to Edupance Ferformance H       add to Edupance Ferformance H <td< td=""><td>All 1 All 1900/works All 1900/works All 1900/works All 1 All 1 All 1 New Cots Adm Root Docum</td><td>System Works; pace[index.jsp merk System nagement System inistration [del raddats Data raddats Decu ents Decu 2 Onw 2 One</td><td>parce, fostion Edition tem Workspace, f</td><td>n - Windows Int usion Edition ds Reporting dd to Favorites</td><td>ernet Explorer Linis Related Content Coutom Docur Delete Load Extract oving Cipital n</td><td>erfs Shan Physite Docs (4)2011 6:55:06 PM (4)2021 6:55:06 PM</td><td>Starte Search [Delag] [Delag]</td><td>Une Search</td></td<>	All 1 All 1900/works All 1900/works All 1900/works All 1 All 1 All 1 New Cots Adm Root Docum	System Works; pace[index.jsp merk System nagement System inistration [del raddats Data raddats Decu ents Decu 2 Onw 2 One	parce, fostion Edition tem Workspace, f	n - Windows Int usion Edition ds Reporting dd to Favorites	ernet Explorer Linis Related Content Coutom Docur Delete Load Extract oving Cipital n	erfs Shan Physite Docs (4)2011 6:55:06 PM (4)2021 6:55:06 PM	Starte Search [Delag] [Delag]	Une Search
add Edit Englishere Ferfammance H       add Edit Englishere Ferfammance H       add Edit Englishere       add Edit Edit Edit Edit Edit Edit Edit Ed	All 1	System Works pace/index.sp ment System nagement System nagement System radidsts Data radidsts Data radidsts Data radidsts Data radidsts Data radidsts Data radidsts Data radidsts Data radidsts System radidsts Sy	parce, Fostion Edition term Workspace, F P a Forms Data G w Edit A Edit A ACT X_ACT	n - Windows Int usion Edition ds Reporting dd to Favorites Operating Net W Other Informatis Stock Details	ernet Explorer Levis Related Content Custom Docum Delete Lood Estract Torking Capital 0	arts Stor: Private Docs Time Stanp 4(2)2011 6:55:05 PM 4(2)2011 6:55:32 PM	500rty (bas [of a.k] [of a.k]	Une Standt Une Standt Source Conver motodingPPG motodingPPG motodingPPG
Set El Compute Performance H	All 1 All 1 Root Addition	System Works: pace/index.sp ment System nagement System maintation being faiklass Data faiklass Data faiklass Data faiklass Data faiklass Data faiklass Data faiklass Data faiklass Data faiklass System faiklass Syst	рассь (язіол Есліс tern Warkspace, F	n Windows Int usion Edition ds Reporting dd to Pavorites Description Operating Net W Operating Net W Operating Net W	ernet Explorer Leis Related Content Custom Docum Delete Lood Estract vsing Capital n	erts Sow Physics Docs Time Samp 4(2)(2011 6:55:04 PM 4(2)(2011 6:55:52 PM	Starty Class [Vel.64] [Vel.64] [Vel.64]	Une Search Une Search Cognet in achysolatin   Help   Cognet Cognet in achysolatin   Help   Cognet Market Search Market Se
Exe Encompuse Performances II Thos://C21res.php.loc Thos://C21res.php.loc Cade Enterprise Perform part Exponse Tenter Exercise Exercis	All 1	System Works pace Index.jsp mert System nagement Sys nistration Life Folder Rer Polder Rer > Data Polder Rer > Data Polder Ortu ? Ortu ? STOC	pace, fission Edition tem Workspace, F	n - Windows Int usion Edition ds Reporting dd to Pavorites Description Other Informatic Stock Details	ennet Baplorer Links Related Content Custom Decur Delete Load Estract orking Capital a	ents Score Physics Ecos 4(2)2011 6:65:05 PM 4(2)2011 6:55:52 PM	Start Start [triak] [triak]	Uns Sourch Uns So
Else En Computes Performances H	Loto entropenet A sensor Management A sensor Manag	System Works' pace[index.jsp met: System nagement: System instructionident i	pace (Estion Edition Lenn Workspace, F P a Forms Data G w Edit A A Data G A D- OTH merit C_ACT ACT X_ACT	n Windows Int usion Edition ds Reporting dd to Favorites Description Operating Net W Other Informatio Stock Details	ernet Explorer  Linis Related Context Custom Docum Delete Load Extract  ovierg Capital n	ents Shan Physike Docs (4/2021) 6:55:08 PM (4/2021) 6:55:62 PM (4/2021) 6:55:52 PM	Starty Gass [Velaß] [Velaß] [Velaß]	Owner         Book         Book <t< td=""></t<>
Electropues Performance H	A 1000/working A 1000/working anner Managere Tools Adm Read	System Works' pace[index.jsp ment System nagement Sys mistration [elev raddats Data Folder Ner > DataCtual ents Docu ents Docu ents Docu ents Docu ents Docu ents	pace, Fusion Edition Term Workspace, F P a Ferms Data Gr w Edit A a Ferms Data Gr w Edit A ACT x, x/CT	n Windows Int usion Edition ds Reporting dd to Favorites Description Operating Net W Other Prinnals Stock Details	ernet Explorer Leks Related Context Custom Docur Delete Load Extract oving Captal n	ents Show Private Docs Time Stamp 4(2)(2011 6:455:00 PM 4(2)(2011 6:455:41 PM 4(2)(2011 6:455:42 PM	Search Search Search (Indeuß) [Indeuß]	Une Search Une Search Copyed n as hypothin   Help   Logood Copyed n as hypothin   Help   Logood asthologiffes motivaling/FPG motivaling/FPG
Ele Enderpuise Performance H Intro://Citres.pip.loci Intro://Citres.pip.loci Code Enterprise Perform Part Cele Technice Performance Part Cele Technice Performance Part Cele Technice Performance Part Performance Part Performance Part Performance Part Performance Perfo	At 1000/workg	System Works pace[index.jp merk System nagement System nagement System faidists Data faidists Data faidists Data faidists Data faidists Data faidists Ota faidists State faidists State faidi	pace, Fission Edition Lenn Workspace, F P a Forms Data G w Esk A Esk A Loba G A DA OTH merk C_ACT ACT X_JACT	n Windows Int usion Edition ds Reporting dd to Favorites Description Coarating Net W Stock Datals	ernet Explorer Leis Related Content Custom Docur Delete Lood Extract volang Capital n	ert5 Soor Physics Docs (2)(2011 6:55:04 PM (4)(2011 6:55:04 PM (4)(2011 6:55:52 PM	Starty Class [Mark] [Mark] [Mark]	Owner           actuality           actuality           actuality           actuality
220 Endersite Performance H	A 1000/works	System Workd & saxe/rdx: Jo net System Heat System Heat System Sakets Data Sakets Data Sa	pace, Fission Edition Lenn Workspace, F P <b>Forms</b> Data G W <u>Eds</u> <u>A</u> L> <u>CP</u> A04-OTH merk ACT <u>A</u> <u>A</u> <u>A</u> <u>A</u> <u>A</u> <u>A</u> <u>A</u> <u>A</u>	n Windows Int usion Edition de Reporting de Reporting de Description Operating Net W Other Informatis Stock Details	ernet Biplorer Liels Related Content Custom Docum Delete Load Extract onling Capital n	ents Score Physics Ecos 4(2)2011 6:65:08 PM 4(2)2011 6:55:52 PM	Start Start [of a.k] [of a.k] [of a.k]	Contr Co
texte Endersite Performance H	A 1700/works	System Works System	peco fission Edition tem Workspace, f p p a Forms Data G w Edit A a Forms Data G w Edit A A Forms Data G w Edit A A Forms Data G A Forma Data G A	e Windows Int usion Edition ds Reporting dd to Pavorites Description Opensing Net W Other Informatik Stock Details	ernet Explorer  Links Related Content Couton Docur Delete Load Extract ovlang Capital n	mrts 20xx Physics Docs 4(2)2011 6:55:08 PM 4(2)2011 6:55:08 PM 4(2)2011 6:55:62 PM	Start Start Start [triak] [triak]	Units Search         Image: Control of the search         Image: Control
Leader Transmisser St.     Constant Transmisser St.     Constant Transmisser St.     Constant Transmisser St.     Constant Transmisser     Co	A 1900/works	System Works System	pace, Fistion Edition           Lem Workspace, F           P           a Forms         Data Gr           W         Edit           B         Act OTH           meR	n Windows Int usion Edition ds Reporting dd to Pavorites Description Other Informatic Stock Details	ernet Explorer  Linis Related Content Custom Docum Delete Load Extract  oving Cipital n	erts Shan Private Docs (1/2011 6:55:00 PM (1/2011 6:55:00 PM (1/2011 6:55:00 PM	Storty Gas [Velaß] [Velaß] [Velaß]	Une Standt         Image: Control         Image: Cont
Les Cardenaires et l'économises et l'écon	oto enspected X is a sequence X is anno Managere Tota A is a sequence Ma I and A is a sequence M	System Work & System	pace, Fusion Edition Lenn Workspace, F P a Forms Data G w Edit A ACT X, ACT	A Vindows Intervence      asion Edition      ds Reporting      ds Perception      Operating Net W      Other Informatic      Sock Details	ernet Explorer  Leis Related Context Custom Docur Delete Load Estract  oving Cipital n	erks Shon Physics Docs Time Stanp 4(2)(2011 6:55:45 PM 4(2)(2011 6:55:52 PM	Search Cless	Une Search         Image: Control of the search           Image: Control of the search         Image: Control of the search           Image: Control of the search         Image: Control of the search           Image: Control of the search         Image: Control of the search           Image: Control of the search         Image: Control of the search           Image: Control of the search         Image: Control of the search           Image: Control of the search         Image: Control of the search           Image: Control of the search         Image: Control of the search           Image: Control of the search         Image: Control of the search           Image: Control of the search         Image: Control of the search           Image: Control of the search         Image: Control of the search           Image: Control of the search         Image: Control of the search           Image: Control of the search         Image: Control of the search           Image: Control of the search         Image: Control of the search           Image: Control of the search         Image: Control of the search           Image: Control of the search         Image: Control of the search           Image: Control of the search         Image: Control of the search           Image: Control of the search         Image: Control of the search           Image: Control of the search         <

Open the requested Scenario folder (for example "ACT" – Actual), "Other information" folder (with "04-OTH" code) and select the available Web Data Entry Forms regarding additional information of "PL" (in the example, "ONWC\_ACT", "OTH\_ACT", "STOCK\_ACT"). Check the POV dimensions or even modify them.

The data entry mode to fill in this type of information is the same for the "Profit and Loss" (PL) WDEF described above (including the execution of the "Force Calculate" command, after the "Submit" one).

Please note that, for Budget Scenario only, you must enter figures with a "Periodic" View; on the contrary, for other Scenarios, you should load them in "YTD" View.

![](_page_13_Picture_5.jpeg)

![](_page_13_Picture_6.jpeg)

## **Reconciliation between HFM Fraustat and Reporting**

The data loaded in both the Financial Statements (Statutory, Fraustat HFM) and application must be balanced. To check this matching / squaring, starting from the Hyperion workspace, select the following folders path of "Explore": "Root" > "Reports" > "REPORTING" > "Check HFM Fraustat -Reporting".

Concerning running the currently available Management Reports you can refer to Chapter 7. In you obtain mismatches, you should correct them starting from the PL and / or Sales Web Data Entry Forms (WDEF) of the HFM Reporting application.

🖉 Oracle Enterprise Performance	Management System Workspace, Fusion Edition	- Windows Internet Explo	prer		
🔆 💽 🔻 🖸 http://s27hrs:19000/v	vorkspace/index.jsp				
File Edit View Favorites Tools	Help				
😪 🎄 🖸 Oracle Enterprise Performa	ance Management System				
ORACLE' Enterprise Perfo	rmance Management System Workspace, Fusion Edit	ion			
Naviga (№) File (E) Visualizza (V)	Preferiti (R) Strumenti (T) ? (H)				
Cartelle	/Reports/REPORTING				
🖃 🃁 Root	! * Nome A	Tipo	Proprietario	Modificato	Descrizione
🖃 📁 Reports	Check HFM Fraustat - Reporting	Cartella	moltolini	19/07/11 17.34	
🖭 📁 FRAUSTAT	Financial Reporting	Cartella	admin	06/07/11 10.56	
🖭 🜔 REPORTING	📁 Sales	Cartella	admin	19/05/11 22.36	

![](_page_14_Picture_4.jpeg)

![](_page_14_Picture_5.jpeg)

![](_page_14_Picture_6.jpeg)

#### **Checking Net Revenues inside HFM Reporting**

s27hrs - Connes	sione Desktop remoto					Name of Concession, name of Street, or other	
Coracle Enterpris	e Performance Mana	igemen	: Systen	n Workspace, Fus	ion Edition - Windows	Internet Explorer	
	tp://s27hrs.ptg.local:19	000/work	space/in	dex.jsp			
😒 🍄 🖸 Orac	le Enterprise Performanc	e Manag	ement Sy	stem			
ORACLE	Enterprise Perforn	nance M	anagen	nent System Wor	kspace, Fusion Edition		
Navigate Eile <u>V</u>	/iew Favorites Too xplore   114 🔚 🐄	ols <u>A</u> d	ministratio	on <u>H</u> elp			
HomePage R	EPORTING * Expl	ore: /Rep	orts/SVII				
Browser View							
Tasklists     Documents		All	Tasklists	Data Forms	Data Grids Reporti	ng Links Related Co	ontent Cust
🖃 🛄 Tasks		Ne	w Folder	New Edit	Add to Favorite	; Delete Loa	d Extract
🖭 🙀 Consolid	dation Adminis						
🕞 Journal	Tasks	Ro	ot > 🧰 .	A-ACTUAL > 🗁 A	01-Fin		
🖭 🚛 Load Ta	sks Tasks	Docur	nents	-			
🖭 🚮 IC Trans	saction Tasks		-	Document	Description		
🖭 🔛 Favorites				CHK REV ACT	Revenues C	heck	
	-			DI ACT	Iment CHK_REV_ACT	Position	
🖂 Process Journa	als 🖌			Sales ACT	Monthly Sale		
Manage Journ	al Templates		(F)	Sales ACT BRD	Sales Analys	is Brand	
Manage Period	is 		F.*	Sales ACT SBU	Sales Analys	is Business Unit	
	-		1000				
s27hrs - Connessione Desktop ren	noto	ALC: N		and in the second			
Oracle Enterprise Performance M	lanagement System Workspace, Fusion	n Edition - Wind	ows Internet E	xplorer			_ 8, ^
🕒 💽 🔻 🔁 http://s27hrs.pfg.loca	al:19000/workspace/index.jsp					💌 😽 🗙 Live Search	2
🔶 🔗 🗖 Oracla Enternica Deefor	nance Management Surteen					A . S . A .	Page + C Tools +
	nance management bystem						
Navigate Elle View Favorites	Tools Administration Agtions Help						_
Navigate Ele View Favortes	Iools Administration Agtions Help	(S & Z)	6. 6			Search	Advance
Uenigate Ele Vew Favordes ▲ Explore III ← III ← III HomePage REPORTING × Browser Yiew III ← Taskists III ← Taskists III ← Taskists III ← Taskists	Tots     Administration     Agtions     Help       H     H     H     H     H     H       Explores     Reports/SVILLIPPO REPORT	1   52   52   52   5 ky:002_CIV_1  <sup>1</sup> \	( S Value: <entity (<="" th=""><th>Currency&gt; 1=11CP:(1CP Top)  ♥ C.</th><th>stomi.[None]  🏆 Custom3:[None]  🖞 Custo</th><th>Search</th><th>) Advance</th></entity>	Currency> 1=11CP:(1CP Top)  ♥ C.	stomi.[None]  🏆 Custom3:[None]  🖞 Custo	Search	) Advance
Spingade         Fle         Yew         Favoretes           Image: Spinger Spinger         Technology         Reporting X         Technology           Image: Spinger Spinger         Technology         Reporting X         Technology           Image: Spinger         Technology         Reporting X         Technology         Technology           Image: Spinger         Technology         Reporting X         Technology         Technology         Technology           Image: Spinger         Technology         T	Tools         Additionation         Additionation         Elepson	1] <b>5</b> 53 € ] ky:002_CIV_1   %	s Value: <entity (<="" th=""><th>Currency&gt;   #=# [CP-[ICP Top]   *# Cu</th><th>stoni.(None)] 1 Custon3(None)] 1 Custo</th><th>Search</th><th>O Advance</th></entity>	Currency>   #=# [CP-[ICP Top]   *# Cu	stoni.(None)] 1 Custon3(None)] 1 Custo	Search	O Advance
yangate [e Vew Favores	Tools     ¿denictration     Actions     Help       H     H     H     H     H       Explores: Responts/SHILLEPPO REPORT       H     Year:2011     Year:2011     Hop Period:MRR       H     Year:2011     Year:2011     Hop Period:MRR	1]58 58 € ] ky:002_CTV_1  %	% Value: <entity (<br="">002_(</entity>	Currency [FF1 (CP-[(CP-Top]] { C C CUP - C ASSINA ACT	stant.[None]] & Custant.[None]] & Custant. 002_CIV_1 - CASSINA ACT	Search #4[Vicine] 002_C/V_1 - CASSINA ACT	Advance
Jangada (Je Vew Favortes A B A A De A Explore) b A M Homefood Reporting × Browder Wew □ (Line Hallsts □ (Line South Annihis □ (Data Talas □ (Data Talas)	Tools     Advices     Help       Image: Second State     Image: Second State     Image: Second State       Image: Second State     Image: Second State     Image: Second State       Image: Second State     Image: Second State     Image: Second State       Image: Second State     Image: Second State     Image: Second State       Image: Second State     Image: Second State     Image: Second State       Image: Second State     Image: Second State     Image: Second State       Image: Second State     Image: Second State     Image: Second State       Image: Second State     Image: Second State     Image: Second State       Image: Second State     Image: Second State     Image: Second State       Image: Second State     Image: Second State     Image: Second State       Image: Second State     Image: Second State     Image: Second State       Image: Second State     Image: Second State     Image: Second State       Image: Second State     Image: Second State     Image: Second State       Image: Second State     Image: Second State     Image: Second State       Image: Second State     Image: Second State     Image: Second State       Image: Second State     Image: Second State     Image: Second State       Image: Second State     Image: Second State     Image: Second State       Image: Second Stat	1]55 55 € ] ky:002_CTV_1  %	% Value: <entity (<br="">002_(</entity>	Currency   FF1 (CP-(1CP Top)   V Cu SIV_1 - CASSINA ACT 2011	stoni {None] ** Custon3{None] ** Custon 002_CIV_1 - CASSINA ACT 2011	Search	Advance
Jangate (e Vew Favortes A B A to A Explore to B HomePage REPORTING × HomePage REPORTING × HomePage REPORTING × HomePage REPORTING × HomePage Report No. 1 (a) Consolidation Adminis 2 (b) Oate Tasks (b) Oate Tasks 2 (b) Load Tasks 2 (b) Load Tasks	Tools     Addressinston     Actions     Belle       B     B     B     C     Q     25       Driver:     Reports[NULLEPO REPORT       Image:     Ver:     2011     % Period MAR     Image:       Image:     Year:     2011     % Period MAR     Image:     Extra Cold       Image:     Year:     2011     % Period MAR     Image:     Extra Cold	[ 또 전 운 ] ky:002_CIV_1   %	s Value: <entity (<="" th=""><th>Gurrency  F1 (0+(10+10p)) ♥ 0. DIV_1 - CASSINA ACT 2011 MAR</th><th>stom:[/lione]] ** Custom3(/lione]] ** Custo 002_CIV_1 - CASSINA ACT 2011 MAR</th><th>Search 002_CIV_1 - CASSINA ACT 2011 MAR</th><th>Advance  O02_C  B</th></entity>	Gurrency  F1 (0+(10+10p)) ♥ 0. DIV_1 - CASSINA ACT 2011 MAR	stom:[/lione]] ** Custom3(/lione]] ** Custo 002_CIV_1 - CASSINA ACT 2011 MAR	Search 002_CIV_1 - CASSINA ACT 2011 MAR	Advance  O02_C  B
Jangate (e Vew Favortes A B A P Explore to 10 10 Honestrop REPORTING × Browser View 10 10 10 10 Tables 10 Deartes 10 Deartes 10 Deartes 10 Deartes 10 Deartes 10 Extract Tables 10 Extract Tables 10 Extract Tables 10 Extract Tables 10 Extract Tables 10 Extract Tables	Iools Administration Agrons Help Explore: Responsive Value PPO REPORT Wrear:2011 No Period MAR I The End CHE_REV_ACT - Revenues Check	hy:002_CTV_1   1	\$ Value: <entity (<="" th=""><th>Gurrency&gt;  F4 ICP-[ICP Top]   ♥ Co ACT</th><th>stoni [lione]   <sup>1</sup>/<sub>2</sub> Custoni [lione]   <sup>1</sup>/<sub>2</sub> Custon 002_CIV_1 - CASSINA ACT 2011 MAR YTD CONTE</th><th>Search 002_CIV_1 - CASSINA ACT 2011 MAR YTD CAP</th><th>© Advance 002_C</th></entity>	Gurrency>  F4 ICP-[ICP Top]   ♥ Co ACT	stoni [lione]   <sup>1</sup> / <sub>2</sub> Custoni [lione]   <sup>1</sup> / <sub>2</sub> Custon 002_CIV_1 - CASSINA ACT 2011 MAR YTD CONTE	Search 002_CIV_1 - CASSINA ACT 2011 MAR YTD CAP	© Advance 002_C
Jangate (e Vew Favortes	[ools ¿denicitation Actions Help このは、 たんしい 日本 しょうしょう しょう	ty:002_CTV_1  1	€ Ø § Value: <entity (<br="">002_€</entity>	Currency> [F41CP-[1CP Top]] \$ C CIV_1 - CASSINA ACT 2011 MAR YTD RETAIL 0.70	stanl-[Hone]   V Custonl-[Hone]   V Custo 002_CIV_1 - CASSINA ACT 2011 MAR YTD CONTR 014	Search ====================================	© Advance
Jengde (e yew Favortes Konstantion (e yew) (e (e ) Homefoor Reporting (e ) Browder Yew (e ) (e ) (e ) (e ) Browder Yew (e ) (e ) (e ) (e ) Browder Yew (f ) (e ) (e ) (e ) (f ) (e ) (e ) (e ) (f ) (e ) (e ) (e ) (f ) (e ) (e ) (e ) (e ) (f ) (e ) (e ) (e ) (e ) (e ) (e ) (f ) (e )	Iools Administration Actions Help I + + + + + = = / 0 + 42 Explore: Reports/DRUMPO REPORT Ther:2011 \log Period:MRR   + Entr CHE, REV_ACT - Revenues Check Check, Ricavi Commercial Netti V Check, Ricavi Commercial Netti V	ty:002_CTV_1 <sup>(4</sup> ) verso terzo Sruppo	\$ Value: <entry (<="" th=""><th>Currency (FF1 CP-[10P Top]) &amp; C SM_1 - CASSINA ACT 2011 MAR YTD RETAIL 0.70 1,407.81</th><th>dont [Nore] [ * Cutorb [Nore] * Cutor 002_CIV_1 - CASSINA ACT 2011 MAR YTD CONTR -0.01 0.00</th><th>Seach</th><th>O Advarce           0         Advarce           0         0.02_C</th></entry>	Currency (FF1 CP-[10P Top]) & C SM_1 - CASSINA ACT 2011 MAR YTD RETAIL 0.70 1,407.81	dont [Nore] [ * Cutorb [Nore] * Cutor 002_CIV_1 - CASSINA ACT 2011 MAR YTD CONTR -0.01 0.00	Seach	O Advarce           0         Advarce           0         0.02_C
Jengade (e Vew Favortes A B A Te A Concentration (Concentration) HomePage RePORTING × HomePage RePORTING × HomePage RePORTING × HomePage RePORTING × HomePage Report (Concentration) HomePage	[ots ¿denicitation Actions Help       [Difference]       [	t) S S A A ) ky:002_CTV_1   { verso terzo Gruppo etti totali	4 Value: <entity (<br="">002_0</entity>	Gurrency  F1 (CP-(1CP-Top)) ♥ CA ACT 2011 MAR YTD RETAIL 0.700 1,407.81 <b>1,408.61</b>	stom:[blone]] ** Custom:[blone]] ** Custo 002_CIV_1 - CASSINA ACT 2011 MAR YTD CONTR -0.01 0.00 -0.01	Search 002_CIV_1 - CASSINA ACT 2011 MAR YTD CAR	
Jangate (e Vew Favortes A li e A texture) (e i e 1 Honology REPORTING × Honology REPORTING × 1 (e Tables 1 (e) Douments 1 (e) Douments 1 (e) Dout Tables 1 (e) Extract Tables 1 (f) Extract Table	Iools Administration Agrons Help Explore: Responsive Value Record Wrear:2011 & Penddelike III, End ChE, REV_ACT - Revenues Check Check, Ricard Commercial Netti C Check, Ricard Commercial Netti C Check, Ricard Commercial Netti C Check, Ricard Commercial Netti C Check, Ricard Commercial Netti C	ky-coz_civ_si % ky-coz_civ_si % verso terzo Sruppo tti totali	<sup>1</sup> Value: <entity (<br="">002_0</entity>	Currency> [F4 ICP-[ICP Top]] ♥ Co ACT 2011 - CASSINA ACT 2011 MAR YTD TT 1,407.81 1,407.81 1,408.81 0,001 1,009.02	stoni [None] 1 Custoni [None] 1 Custoni 002_CIV_1 - CASSINA ACT 2011 MAR YTD CONTR -0.01 0.00	Search 002_CIV_1 - CASSINA ACT 2011 MAR YTD CAR	OD2_C
Jengade (e Verv Favortes A B A Cover Favortes Provee Verv 1 (Cover Favortes) Cover Verv 1 (Cover Verv 1	[ots &deniatration Actions Help このも、そのの日本では、日本の日本では、日本の日本の日本の日本の日本の日本の日本の日本の日本の日本の日本の日本の日本の日	ky-002_CIV_1 \ ky-002_CIV_1 \ verso terzo Gruppo tti totali	4 Yalue: <a href="https://www.critty.com">critty.com</a>	Currency> [FF1CP+[1CP+[1CP+[1CP+[1CP+[1CP+[1CP+[1CP+[	stoni (None)] ** Custoni (None)] ** Custo 002, CIV, 1 - CASSINA ACT 2011 MAR YTD CONTR -0 01 0 00 - <b>0.01</b>	Search ====================================	002_C
Jangde (e yew Favortes	Total Administration Agrons Help       Total Agrons Help       Check, Rical Commercial Neth       Check, Rical Commercial Neth       Check, Altra Rical Versto Fara       Check Versite	ky-002_CTV_1 1 ky-002_CTV_1 1 verso terzo Gruppo etti totali	4 Value: <entity (<="" th=""><th>Currency [F1 ICP-[ICP Top]] &amp; C ACT 2011 MAR YTD TYTD 1,407,81 1,407,81 1,407,81 0,011 106,78 106,77 1,515,38</th><th>stoni {Nore] {* Gatori {Nore] * Gatori 002_CIV_1 - CASSINA ACT 2011 MAR YTD CONTR -0.01 0.00 -0.01</th><th>Seach 002_CIV_1 - CASSINA ACT 2011 MAR YTD CAR</th><th>O         Advarce           0         Advarce           0         002_C</th></entity>	Currency [F1 ICP-[ICP Top]] & C ACT 2011 MAR YTD TYTD 1,407,81 1,407,81 1,407,81 0,011 106,78 106,77 1,515,38	stoni {Nore] {* Gatori {Nore] * Gatori 002_CIV_1 - CASSINA ACT 2011 MAR YTD CONTR -0.01 0.00 -0.01	Seach 002_CIV_1 - CASSINA ACT 2011 MAR YTD CAR	O         Advarce           0         Advarce           0         002_C
Jengte (e yew Favortes	Iote Administration Agons Help Epidere Reports/MULIFED REPORT Wear-2011 Mg PeriodMAR Mg, Enkl Check, Riczard Commercial Nettri Check, Riczard Commercial Nettri Check, Riczard Commercial Nettri Check, Riczard Commercial Nettri Check, Altria Rear verso Grupo Check, Altria Rearv verso Grupo	ky-002_CTV_1 4 ky-002_CTV_1 4 verso terzo Gruppo tti totali	4 Value: <entity (<="" th=""><th>Currency [F1 (CP-(10P Top)] V Cu ACT 2011 MAR YTD RETAL ETAL 1,407 91 1,408 61 -0.01 106.78 106.77 1,515.38</th><th>stoni [Nore]   ** Custoni [Nore]   ** Custo 002_CIV_1 - CASSINA ACT 2011 MAR YTD CONTR -0.01 -0.01 -0.01</th><th>South 002_CIV_1 - CASSINA ACT 2011 MAR YTD CAR</th><th></th></entity>	Currency [F1 (CP-(10P Top)] V Cu ACT 2011 MAR YTD RETAL ETAL 1,407 91 1,408 61 -0.01 106.78 106.77 1,515.38	stoni [Nore]   ** Custoni [Nore]   ** Custo 002_CIV_1 - CASSINA ACT 2011 MAR YTD CONTR -0.01 -0.01 -0.01	South 002_CIV_1 - CASSINA ACT 2011 MAR YTD CAR	
Jangada (a Verw Favortes A B A Technology Reporting X Humebagy Reporting X Browser New (a Cossidiation Adminis a) (a Cossidiation Adminis a) (b) Octoandes a) (b) Cossidiation Adminis b) (c) Octoandes (c) Octoand Tacks a) (c) Octoand Tacks b) (c) (c) (c) (c) (c) (c) (c) (c) (c) (c	[ots ¿denicitation Actions Help       [ots ¿denicitation Actions Help       [ots @records/Virul.PPO REPORT         [Image: Reports/Virul.PPO Reports/Virul.PPO REPORT         [Image: Reports/Virul.PPO Reports/Virul.PPO REPORT         [Image: Check, Ricks, Virul.PPO Reports/Virul.PPO Report	k 15 5 5 2 2 1 ky-002_CTV_1 1 verso terzo Gruppo tti totali	€ 6	Currency>  F4 ICP-[ICP Top]	stoni [flore]   {/ Custoni [flore]   {/ Custoni 002_CIV_1 - CASSINA ACT 2011 MAR YTD CONTR -0.01 0.00 -0.01	Seach →{[lione] 002_CIV_1 - CASSINA ACT 2011 MAR YTD CAR	

All kind of Net Revenues you entered in the PL and Sales WDEF of the Reporting application balance must in correspondence of the same Scenario. Year and Period/s. Open the involved Scenario folder (for example "ACT" -Actual) and the "Financial Reporting" subfolder (with "01-Fin" code) and select the "Revenues Check" Data Form, Check the POV dimensions or even modify them. Run the "Force Calculate" command to ensure that the system correctly carries out all calculations provided.

If you obtain mismatches, you should realign / adjust them starting from the relative WDEF of the HFM Reporting application and launch again the necessary calculations.

![](_page_15_Picture_4.jpeg)

![](_page_15_Picture_5.jpeg)

### **Creating Company Adjustments – Journals**

After the Group Control Management Department has agreed, you can write / create possible Journals (Company Adjustments) for the Entity of you competence in order to adjust its accounts just loaded through the relative WDEF (generally for IAS / IFRS reclassifications or fixed cost allocations).

To sum and check the Journals already posted you can also run the system "Journal Reports".

Concerning them you can refer to Chapter 5.

http://s27hrs:19000,	)/workspace/index.jsp					• 😽 🗙 🖸 Bing	
📢 Toshiba MSN 🙋 Oracle Er	nterprise Perform 👩 Secure /	Access SSL VPN 👔 Ora	cle Real-Time Collabo 🧧	🗈 Amazon 😰 eBay 🙋 Gio	chi WildTangent 👩 Raccolta W	eb Slice 🔻 👩 Siti suggeriti 👻	
Oracle Enterprise Performa	ance Management Syst					🏠 🕶 🖾 👻 🖃	🖶 • 🗗 🛷 🔅
RACLE Enterprise Perf	formance Management System	n Workspace, Fusion Edition				Logged in	n as hypadmin   Help   Lo
gate <u>F</u> ile ⊻iew Favo <u>r</u> ites .	Tools Administration Help						
🗎 📂 🎥 Explore   🗞 🧐 🎁							
mePage REPORTING *						Search	•
ser View 🔢 💭							
Taskists	New Own	Corres Databased					
Documents	New Save Reset	Scan Print Clo	se				
Tasks	Edit Regular Journal: Wo	orking					
I Consolidation Adminis	Label Grou	up Balar	nce Type Se	ecurity Cu	irrency		
Data lasks	JOURNAL FRAU SPA 001 SG	M_FRAU - Bak	anced 👻 🛛	Default] - El	JR		
Load Tasks	Description						
Extract Tasks	1						
IC Transaction Tasks							
Favorites							
	Add Rows Copy Row	w Paste Row Pick	Members				
	Add Rows Copy Row	w Paste Row Pick	Custom 1	Custom2	Custom3	Debit	Credit
rocess Journals	Add Rows Copy Rov Account 1 P5010	w Paste Row Pid	Custom 1 [None]	Custom2 RETAIL	Custom3 [None]	Debit 333	Credit
rocess Journals Ianage Journal Templates	Add Rows Copy Rov Account 1 P5010 2 P5020	w Paste Row Pid ICP 004 004	Custom 1 [None] [None]	Custom2 RETAIL RETAIL	Custom3 [None] [None]	Debit 333	Credit 333
rocess Journals Ianage Journal Templates Ianage Periods	Add Rows Copy Ro Account 1 P5010 2 P5020 3	w Paste Row Pid ICP 004 004	Custom 1 [None] [None]	Custom2 RETAIL RETAIL	Custom3 [None] [None]	Debit 333	Credit 333
rocess Journals Ianage Journal Templates Ianage Periods Ianage Groups	Add Rows Copy Rov Account 1 P5010 2 P5020 3 4	w         Paste Row         Pid           ICP         004         004         004	Custom1 [None] [None] [None]	Custom2 RETAIL RETAIL	Custom3 [None] [None]	Debit 333	Credit 333
rocess Journals fanage Journal Templates fanage Periods fanage Groups	Add Rows Copy Rov Account 1 P5010 2 P5020 3 4 5	w Paste Row Pid ICP 004 004	Custom 1 [None] [None]	Custom2 RETAIL RETAIL	Custom3 [None] [None]	Debit 333	Credit 333
Process Journals Manage Journal Templates Manage Periods Manage Groups	Add Rows Copy Ro Account 1 P5010 2 P5020 3 4 5	W Paste Row Pid	Custom 1 [None] [None] [None]	Custom2 RETAIL RETAIL	Custom3 [None] [None]	Debit 333	Credit 333
vrocess Journals Manage Journal Templates Manage Periods Manage Groups	Add Rows Copy Ro Account 1 P5010 2 P5020 3 4 5 6	W Paste Row Pid	Custom 1 [None] [None] [None]	Custom2 RETAIL RETAIL	Custom 3 [None]	Debit 333	Credit 333
hrocess Journals Annage Journal Templates Annage Periods Annage Groups	Add Rows Copy Ro Account 1 P5010 2 P5020 3 4 5 6 4	w Paste Row Pid ICP 004 004 	(Members Custom 1 [None] [None]	Custom2 RETAIL RETAIL	Custom3 [None] [	Debit 333	Credit 333
Process Journals Manage Journal Templates Manage Periods Manage Groups	Add Rows Copy Ro Account 1 950 10 2 95020 3 4 5 6 4	w Paste Row Pictor	(Members Custom 1 [None] [None]	Custom2 RETAIL RETAIL	Custom3 [None] None] , , Totats	Debit 333	Credt

s27hrs - Connessione Desktop remoto			•					
Journal by Account - Windows Internet Explorer								- 14
🙀 🐼 🧴 • 🖸 - 🖶 - 🔂 Page - 🎯 Tools - 🕖 - 📖								
	J	lourn	al by Acco	ount				
Application: REPORTING User: hypadmin@Native Directory Date: 7/19/2011					Scenario: Year: 201 Period: M	ACT 1 AR		
Time: 10:34:22 AM Status Filter: Posted					Value: <e< td=""><td>ntity Curr Adjs&gt;</td><td></td><td></td></e<>	ntity Curr Adjs>		
Type Filter: Autoreversing,Regular,Autoreversal Balance Type Filter: Balanced,Unbalanced,BalancedB	yEntity							
Account	Label	Description	Entity	Custom1	Custom2	Custom4	Debit	Credit
P1161 - Plusvalenze per Alienazione Immobilizzazioni	001_Gain on disposal		001 - FRAU - POLTRONA FRAU	[None] - [None]	OH - Overheads	CA009 - Gain on disposal		11.23
Subtotal for: P1161 - Plusvalenze per Alienazione Immobilizzazioni							0	11.23
P4012 - Personale di Struttura	001_Riaddebiti ZHEJ		001 - FRAU - POLTRONA FRAU	[None] - [None]	GROUP - Group	CA003 - Riaddebiti		63.8
	032_Riaddebiti1 PF		032 - FRAU - ZHEJIANG	[None] - [None]	CONTR - Contract	CA003 - Riaddebiti	574.44	
	001_Stock Options		001 - FRAU - POLTRONA FRAU	[None] - [None]	GROUP - Group	CA005 - Stock Options	49.26	
Subtotal for: P4012 - Personale di Struttura							623.7	63.8
P4041 - Viaggi e Trasferte	032_Riaddebiti2 PF		032 - FRAU - ZHEJIANG	[None] - [None]	CONTR - Contract	CA003 - Riaddebiti	69.6	
	001_Riaddebiti2 ZHEJ		001 - FRAU - POLTRONA FRAU	[None] - [None]	GROUP - Group	CA003 - Riaddebiti		7.7
	001_Riaddebiti PTE		001 - FRAU - POLTRONA FRAU	[None] - [None]	GROUP - Group	CA003 - Riaddebiti		20.7
	016_Riaddebiti PF		016 - FRAU - FRAU PTE	[None] - [None]	RETAIL - Residenziali	CA003 - Riaddebiti	20.7	
Subtotal for: P4041 - Viaggi e Trasferte							90.3	28.4

![](_page_16_Picture_6.jpeg)

![](_page_16_Picture_7.jpeg)

![](_page_16_Picture_8.jpeg)

## **Running the ICP Matching Reports**

After submitting Profit & Loss (PL) figures that include the Intercompany details in the HFM Reporting application (as it occurs for the actual quarterly closings), you should also check the Intercompany transactions balancing both in terms of revenues and costs. For this purpose you have to run the system "ICP Matching Reports" that allow you to verify any squaring figures in correspondence of the individual declarations made among the Company of your competence and other Companies of the Group that have been loaded in correspondence of the same Scenario, Year and Period (month or quarter).

Concerning opening and running them you can refer to Chapter 4.

It is mandatory to check and achieve these squarings. It is also required for the correct automatic eliminations of Intercompany transactions within the consolidating process.

You have to communicate possible uncertain mismatches to your own Division / Brand / Segment

ontroller.	Sz7hrs - Connessione Desktop remo	to nagement Syste	m Workspace, Fusion Edition - Wind	ows Internet Explorer	Real Provide Land			S 2Dras - Connectione Decktop remote Contract - Windows Statement Deploymer								
	😮 🕞 🔹 🖆 http://s27rs.php.load:13000/workspace/index.jpp							se φt φt + Σ × φt + Q*see + @ took + ₩+ 20,								
	👷 🏟 💽 Cracke Enterprise Ferformance Management System							Plug 1 Margine Retail and Contract								
	OPACLE         Enterprise Performance Management System Workspace, Rusian Editon         Logged in ac hypothin   Help   Logget /           Upopatin (Pr. Yew Fangtes: Tools: Administration         Logged in ac hypothin   Help   Logget /							Scenario: ACT Year: 2009	Entity: GROUP.001 Partner: GROUP.[Base	3]	Date: 7/19/2011 Time: 10:42:53 A	м				
	HomePage REPORTING * E Browser Vew	e is a ig Altro Codes/ Such Ø Adaxon						Period: DEC View: YTD Value: EUR Total Suppress Details:	Suppress Matches: Matching Tolerance: Matching Tolerance (Percent) Suppress Reversed:		User: hypadmin⊛Native Directory Plug Account: P2099 Scale Factor: 0 Decimal Override: 0					
	Contractor		Caladiana Caladias Repo	orting Lin Related Content Custom D	ocuments		1	Entity	Partner	Account	Custom1	Custom2	Entity Amount	Partner Amount	Difference	
	I III Tasks     I III Consolidation Adminis	Report Type: Intercompany	File Type: Report De nition File	J				001 - FRAU - POLTRONA FRAU	001 - FRAU - POLTRONA FRAU	P2020 - Lavorazioni Esterne	[None] - [None]	RETAIL - Residenziali	,	J		
	C Journal Tasks	e New Folder New Report Print Browse Edit Add to Feronites Delete Load Extract Show Private Docs						001 - FRAU - POLTRONA FRAU	001 - FRAU - POLTRONA FRAU	P2020 - Lavorazioni Esterne	[None] - [None]	CONTR - Contract	ſ	1		
	Extract Tasks     All C Transaction Tasks	Root						001 - FRAU - POLTRONA FRAU	001 - FRAU - POLTRONA FRAU	P2030 - Manodopera Diretta	[None] - [None]	RETAIL - Residenziali	r	(		
	🖭 🛗 Favorites	Documents						001 - FRAU - POLTRONA FRAU	001 - FRAU - POLTRONA FRAU	P2030 - Manodopera Diretta	[None] - [None]	CONTR - Contract	1	(		
			Document	Description	Time Stamp 2(4)2011 4-24-00 PM	Security Class	Owner	001 - FRAU - POLTRONA FRAU	001 - FRAU - POLTRONA FRAU	P2040 - Trasporti su Acquisti	[None] - [None]	RETAIL - Residenziali	1			
	Manage Journal Templates	0 8	P2099_58U	Plug 1 Margine SBU Detail	7/4/2011 4:01:13 PM	[Default]	hypadmin@Native Directory	001 - FRAU - POLTRONA FRAU	001 - FRAU - POLTRONA FRAU	P2040 - Trasporti su Acquisti	[None] - [None]	CONTR - Contract	r	1		
	Manage Periods	6 🛛	P2099_58UTOT	Plug 1 Margine SBU Tot	6/30/2011 7:40:58 PM	[Default]	hypadmin@Native Directory	001 - FRAU - POLTRONA FRAU	001 - FRAU - POLTRONA FRAU	P2050 - Consumi Industriali	[None] - [None]	RETAIL - Residenziali	r	1		
		0.8	P3099_RETAIL_CONTR P3099_SBU	Plug 2 Margine Retail and Contract Plug 2 Margine SBU Detail	7/4/2011 4:27:12 PM 7/4/2011 4:02:26 PM	[Default]	hypadmin@Native Directory hypadmin@Native Directory	001 - FRAU - POLTRONA FRAU	001 - FRAU - POLTRONA FRAU	P2050 - Consumi Industriali	[None] - [None]	CONTR - Contract	r	1		
		0	P3099_58UTOT	Plug 2 Margine SBUTOT	6/30/2011 7:41:54 PM	[Default]	hypadmin@Native Directory	001 - FRAU - POLTRONA FRAU	001 - FRAU - POLTRONA FRAU	P2060 - Altri Costi Diretti	[None] - [None]	RETAIL - Residenziali	r	1		
			P4099_RETAIL_CONTR	Plug Ebitda Retail and Contract	7/4/2011 4:27:51 PM	[Default]	hypadmin@Native Directory	001 - FRAU - POLTRONA FRAU	001 - FRAU - POLTRONA FRAU	P2060 - Altri Costi Diretti	[None] - [None]	CONTR - Contract	r	r		
		0	P4099_S8UTOT	Plug Ebitda SBUTOT	6/30/2011 7:42:39 PM	[Default]	hypadmin@Native Directory	001 - FRAU - POLTRONA FRAU	001 - FRAU - POLTRONA FRAU	P2010 - Consumo di Materiali per la Produzione	[None] - [None]	RETAIL - Residenziali	r	r		
		0	PLSAL_Sales	Sales	6/16/2011 10:37:42 AM	[Default]	hypadmin@Native Directory	001 - FRAU - POLTRONA FRAU	001 - FRAU - POLTRONA FRAU	P2010 - Consumo di Materiali per la Produzione	[None] - [None]	CONTR - Contract		<u> </u>		

![](_page_17_Picture_6.jpeg)

![](_page_17_Picture_7.jpeg)

# **Promoting Data Unit / Entity**

The promotion of the Data Unit / Entity must be necessarily made before the fixed deadline for the collection and delivery of the Management Sales and / or PL data defined by the Group Management Control Department.

So, after completing the loading and checking the requested data to be reported as described below, you must promote your Unit / Entity (Company and possible DOS) to "Review Level 2".

By this way, you inform other users that your activities for the requested period have been finalized. This operation is more described in Chapter 6.

After the promotion to "Review Level 2", the Base user cannot longer make changes to his own data. Through this action he releases it to the Validator / Consolidator. If the data is correct / squared, the Validator / Consolidator promotes the Data Unit / Entity to "Review Level 3"; otherwise he can request changes or additions to the Base user rejecting it to "Review Level 1".

When all Data Units / Entities have been brought to "Review Level 3", the Administrator of the application can proceed to consolidate, approve, publish and lock them.

![](_page_18_Picture_6.jpeg)

![](_page_18_Picture_7.jpeg)

![](_page_18_Picture_8.jpeg)